



BOARD OF POLICE COMMISSIONERS
Broadmoor Police Protection District

Minutes of January 7, 2020

The meeting was called to order at 7:00 PM, by Commissioner Koh.

PRESENT:

Commissioners: Commissioner Hutchens, Commissioner Sylvia Koh, Commissioner James Kucharszky, Chief Michael Connolly and members of the public are present.

Pledge of Allegiance.

MINUTES:

The minutes of the December 10, 2019, commission meeting was approved as submitted.

- Motion by: Commissioner Kucharszky, 2nd by Commissioner Koh – unanimously approved & accepted

PUBLIC COMMENTS:

- Marie Brizuela requests that the public receive the meeting minutes prior to the Commission meeting per the Brown Act
 - Chief Connolly responded that per County Counsel meeting minutes cannot be released to the public until they have been approved after a meeting is held

TREASURER'S REPORT:

| | |
|-----------------|-----------------|
| <u>WARRANTS</u> | <u>DEPOSITS</u> |
| \$61,290.19 | \$12,171.10 |

- Motion by: Commissioner Kucharszky, 2nd by: Commissioner Hutchens to approve the warrants and deposits for December 2019. –unanimously approved & accepted.

CHIEF OF POLICE REPORT:

December Stats:

Total Incidents:

Calls for Service:

Total Reserve Hours:

Vacation hours:

Comp-time hours:

- Chief Connolly attending the County Wide Chief's meeting on December 2nd
 - Primary discussion was about a vendor that is mapping fire zones within the county for evacuation zones
- Chief Connolly attended the Annual Chief's Retreat in Monterey on December 4th-6th
 - City management presentations
 - Relationship with our District Attorney's
 - Appointed members for various positions
- Attended the San Mateo County Tech meeting, Chief Connolly will now be the Chair for that group.
- We successfully updated our vehicle computers so we'd be following the new system that county dispatchers will be using starting March 15th.
 - Upgraded our operating system to FirstNet so that in the event of a catastrophic event we'll now be serviced much faster as first responders
- On December 14, we hosted Candy Cane day; it was very well received and a success
- The next day the Chief attended the Broadmoor Community Center's Christmas party
- Chief and Supervisor Canepa have been in discussion to resurrect the Broadmoor Bill. The Chief and Shauna Maly had a good conversation about Daly City have no further annexations planned
 - Parking concerns on San Pedro and how DCPD is doing enforcement; she'll research to see if there is any old documentation to how this all came about. She feels there must have been a prior agreement between former District Managers and/or Chiefs for this to happen

CORRESPONDENCE:

- Mark Essic, Sheriff and Coroner of Sonoma County Sheriff's Office sent a letter of thanks for our assistance with the fires

OLD BUSINESS:

- Phone calls about parking issues on rounded curbs within the district
 - Spoke to Supervisor Canepa who's office it to paint these curbs however there is a cost involved with this

NEW BUSINESS:

- Start looking at labor negotiations with the officers, they've been working with a carryover contract for the past year
 - Commissioners are not involved until the contract is ready for approval
 - The timeline depends on what the association asks for
 - They need to identify what they are looking to change, then we'll go from there
- The new budget, the auditors will be coming next week to start the 2019 audit which happens on an annual basis

RESOLUTIONS:

- None

CLOSED SESSION:

- None

NOTICE OF ADJOURNMENT:

- None

GOOD OF THE ORDER:

- Marie Brizuela wanted to say that the Christmas party was amazing, especially the donated motorcycle gifts that Chief Connolly obtained from the SF Firefighters Toy Drive.
- Commissioner Koh thanked the Chief and officers for Candy Cane Day.

ADJOURNMENT:

The meeting concluded in honor Officer Manning on the 56th anniversary of his death. Also, the Commission ends with thoughts and prayers to our military currently.

The meeting adjourned at 7:00 PM. The next meeting is scheduled for Tuesday, February 11, 2020, at 7:00 PM.

- Motion for adjournment made by: Commissioner Koh, 2nd by Commissioner Kucharszky.

Respectfully submitted,

James Kucharszky
Secretary



BOARD OF POLICE COMMISSIONERS
Broadmoor Police Protection District

Corrected Copy

Minutes of January 7, 2020

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PRESENT:

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PUBLIC COMMENTS:

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 - Chief Connolly responded that per County Counsel meeting minutes cannot be released to the public until they have been approved after a meeting is held

TREASURER'S REPORT:

| <u>WARRANTS</u> | <u>DEPOSITS</u> |
|-----------------|-----------------|
| \$61,290.19 | \$12,171.10 |

- Motion by: Commissioner Kucharszky, 2nd by: Commissioner Hutchens to approve the warrants and deposits for December 2019. –unanimously approved & accepted.

CHIEF OF POLICE REPORT:

December Stats:

| | |
|--------------------|-----|
| Total Incidents: | 537 |
| Calls for Service: | 511 |

Total Reserve Hours: 340
Vacation hours: 720
Comp-time hours: 373.75

- Chief Connolly attending the County Wide Chief's meeting on December 2nd
 - Primary discussion was about a vendor that is mapping fire zones within the county for evacuation zones
- Chief Connolly attended the Annual Chief's Retreat in Monterey on December 4th-6th
 - City management presentations
 - Relationship with our District Attorney's
 - Appointed members for various positions
- Attended the San Mateo County Tech meeting, Chief Connolly will now be the Chair for that group.
- We successfully updated our vehicle computers so we'd be following the new system that county dispatchers will be using starting March 15th.
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 - Parking concerns on San Pedro and how DCPD is doing enforcement; she'll research to see if there is any old documentation to how this all came about. She feels there must have been a prior agreement between former District Managers and/or Chiefs for this to happen

CORRESPONDENCE:

- Mark Essic, Sheriff and Coroner of Sonoma County Sheriff's Office sent a letter of thanks for our assistance with the fires

OLD BUSINESS:

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 - They need to identify what they are looking to change, then we'll go from there

- The new budget, the auditors will be coming next week to start the 2019 audit which happens on an annual basis

RESOLUTIONS:

- None

CLOSED SESSION:

- None

NOTICE OF ADJOURNMENT:

- None

GOOD OF THE ORDER:

- Marie Brizuela wanted to say that the Christmas party was amazing, especially the donated motorcycle gifts that Chief Connolly obtained from the SF Firefighters Toy Drive.
- Commissioner Koh thanked the Chief and officers for Candy Cane Day.

ADJOURNMENT:

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- Motion for adjournment made by: Commissioner Koh, 2nd by Commissioner Kucharszky.

Respectfully submitted,

James Kucharszky
Secretary



BOARD OF POLICE COMMISSIONERS
Broadmoor Police Protection District

Minutes of February 11, 2020

The meeting was called to order at 7:00 PM, by Commissioner Koh.

PRESENT:

Commissioners: Commissioner Hutchens, Commissioner Sylvia Koh, Commissioner James Kucharszky, Chief Michael Connolly and members of the public are present.

Pledge of Allegiance.

MINUTES:

The minutes of the January 7, 2020, commission meeting was approved as submitted.

Note: Corrections to be read at the next meeting in March.

- Motion by: Commissioner Koh, 2nd by Commissioner Hutchens – unanimously approved & accepted with corrections to monthly stats, vacation hours and spelling correction for the City Manager of Daly City.

PUBLIC COMMENTS:

- Pastor Smith attended a Daly City Council meeting mid-January. There was a hearing about Airbnb's in Daly City
 - Their council is in the process of re-writing the original regulations because there are many neighbors that are not happy with this type of business within their neighborhoods
 - Pastor Smith indicated it would be beneficial for Broadmoor to track the new Daly City short term rental regulation as it would impact neighboring cities like Broadmoor
- Pastor Smith has interest in disaster preparedness
 - BPOA established a special committee to discuss what action the Broadmoor community will put in place
 - Invited Chief Connolly to attend this meeting on Valentine's day
 - BPOA wants to set up a partnership with BPD to work closely together
 - to learn how to prepare and react to emergencies
 - The next BPOA meeting will be on Thursday, 2/20
- The Commission welcomed Tony Burchins to his first Commission meeting

TREASURER'S REPORT:

| <u>WARRANTS</u> | <u>DEPOSITS</u> |
|-----------------|-----------------|
| \$196,280.93 | \$14,052.86 |

- Motion by: Commissioner Hutchens, 2nd by: Commissioner Koh to approve the warrants and deposits for February 2020. –unanimously approved & accepted.

CHIEF OF POLICE REPORT:

January Stats:

| | |
|----------------------|--------|
| Total Incidents: | 558 |
| Calls for Service: | 527 |
| Total Reserve Hours: | 340 |
| Vacation hours: | 839 |
| Comp-time hours: | 333.25 |

- Chief Connolly attended the County Wide Chief's meeting
 - Critical Incident Response team presentation
 - Potentially expanding this team because its volunteer based
- Park Plaza extension: an electronic sign is now there calculating the speed of motorists
- Mobile speed trailer sign on 87th Street; we must keep recalibrating that because it's a solar device
 - We have two larger versions that were donated; they're currently being calibrated so they can be deployed out
- Mr. Biangini loves the sign in front of his house because he feels it's serving a purpose of slowing drivers down significantly
 - Chief will most likely move this sign around based on the need to slow down drivers on other streets such as Macarthur and Washington
 - There's a challenge of moving the sign around based on parking
 - A new machine would cost \$25k hence the reason we are using older machines
- At the North County Chiefs meeting, a discussion took place about the coronavirus
 - Chief Connolly purchased respiratory masks & suggested other agencies do the same
 - A social media post was reported about a case of the coronavirus at Seton Hospital, the Chief reached out to Supervisor Canepa and he reached out to the county health department. The post was mitigated quickly; it was merely a rumor that had been put onto social media
- Safety contingency plans were mentioned
 - Response protocols at the hospitals
 - Seems to be a wait and see approach with the N. County Chiefs

- Disaster preparedness online training courses are available through FEMA
- There are week-long courses in Texas that we are researching sending our officers to
- Senior officers all have training, the Chief would like his junior officers need to attend but due to staffing it's hard
- Mobile Supper Club-the old Estrada's restaurant; Chief Connolly has been in contact with Alcohol Beverage Control
- Their license has been revoked and they are no longer in the permit process. They aren't allowed to have an event, distribute alcohol or host any events there; alcohol is not allowed on premise
- Chief Connolly met with the owner and is willing to work with him to help remedy the situation with ABC in hopes to get the restaurant open to help generate revenue for the Broadmoor District
 - The owner wants to operate with live entertainment (Mediterranean food, belly dancers, entertainment acts, essentially to be a high-end night club) which would require a cabaret permit
 - It would be the first business operating with live entertainment in Broadmoor, but our district doesn't have a process for obtaining this type of permit yet
 - Chief Connolly reached out to County Counsel and requested help in figuring out this situation so the Commission may need to get involved with this discussion as County Counsel advised that we do not have the authority to issue a permit of this nature
- Two new cars were purchased by the department
 - The PD reduced the size of our fleet; we had several older vehicles and it doesn't make sense to keep putting money into the older cars
 - An opportunity arose to purchase two lightly used newer vehicles. Officer Khedr is a distributor for lights and sirens so he was able to obtain a great price with his vendor for each vehicle (\$26k each; starting to sell older vehicles. Typically, it costs \$80k for a new vehicle then an additional \$15k-\$20k to add emergency lights, etc.)
 - These were showroom vehicles; they have never been used in emergencies

CORRESPONDENCE:

- None

OLD BUSINESS:

- County Counsel confirmed that posting minutes that have not been adopted/approved by the Commission is not allowed. The minutes *MUST* be approved before we share with the public.

NEW BUSINESS:

- None

RESOLUTIONS:

- None

CLOSED SESSION:

- Started: 7:37 PM Ended: 8:35 PM
- Conference call regarding Personnel issues
- Motion by: Commissioner Koh, 2nd by: Commissioner Kucharszky to keep the **contents** of closed session confidential—unanimously approved & accepted.

NOTICE OF ADJOURNMENT:

- None

GOOD OF THE ORDER:

- None

ADJOURNMENT:

- Meeting adjourned at 8:22 PM

The next meeting is scheduled for Tuesday, March 10, 2020, at 7:00 PM.

Respectfully submitted,

James Kucharszky
Secretary



BOARD OF POLICE COMMISSIONERS
Broadmoor Police Protection District

Minutes of March 10, 2020

The meeting was called to order at 7:01 PM, by Commissioner Koh.

PRESENT:

Commissioners: Commissioner Hutchens, Commissioner Koh, Chief Connolly and Commander Tobin are present. Commissioner James Kucharszky is excused and there are no members of the public present.

Pledge of Allegiance.

MINUTES:

The minutes of the February 11, 2020, commission meeting was approved as submitted.

- Motion by: Commissioner Koh, 2nd by Commissioner Hutchens – unanimously approved & accepted.

The corrected minutes of the January 7, 2020, commission meeting was approved as submitted.

- Motion by: Commissioner Koh, 2nd by Commissioner Hutchens – unanimously approved & accepted.

PUBLIC COMMENTS:

- None

TREASURER'S REPORT:

| | |
|-----------------|-----------------|
| <u>WARRANTS</u> | <u>DEPOSITS</u> |
| \$47,103.77 | \$1,604.36 |

- Motion by: Commissioner Koh, 2nd by: Commissioner Hutchens to approve the warrants and deposits for March 10, 2020. –unanimously approved & accepted.

CHIEF OF POLICE REPORT:

February Stats:

| | |
|----------------------|-----|
| Total Incidents: | 556 |
| Calls for Service: | 532 |
| Total Reserve Hours: | 347 |
| | |
| Vacation hours: | 912 |
| Comp-time hours: | 324 |

- The special district annual audit started in February
 - Final meeting took place on February 4th with in-house accountant and Lamorena & Chang. A draft of that report will be ready in 4-6 weeks for the Commission
- Attended CWI on February 3rd
 - First responder wellness and critical response to incidents within the county; Emergency communications in San Mateo has a volunteer team that responds out to us should there be a critical incident that involves an officer or other emergency
- North County Chiefs meeting was held here at Broadmoor on February 4th
 - A discussion point was COVID-19 virus
- Commander Tobin accompanied the Chief to Chief Barberini's swearing in at San Mateo PD on February 18th
- Chief attended the San Mateo Tech meeting on February 13th.
 - Issues with internet security with some agencies.
 - Daly City PD was recently hacked, and they will be without computers for approximately one month
- Our Member Appreciation dinner was held on February 23rd at the Grosvenor Hotel
- Approximately 100 hours of over-time for the month of February
- COVID-19 protocols
 - Met w/ Chief Stratton to discuss a mutual agreement with Colma PD that we will support each other if one of our departments is impacted by this virus
 - We are following the lead of the County Health department
- In response to Commissioner Koh, we still attend morning and night briefings at Daly City PD
 - We have a shared radio channel as Daly City PD

CORRESPONDENCE:

- None

OLD BUSINESS:

- Chief Stratton told us that Colma has instituted within the last 6-7 months a parking permit process

- Significant cost to starting this in Broadmoor, but Chief Connolly feels we should investigate this
- A conversation would need to happen with the Commission re: pros and cons of Broadmoor implementing this
- Commissioner Koh commends the department for our member appreciation dinner. Thanks, the staff that put it together and Chief Connolly for starting up this old tradition again.

NEW BUSINESS:

- None

RESOLUTIONS:

- None

CLOSED SESSION:

- Started: 7:33 PM Ended: 9:13 PM
- Motion by: Commissioner Koh, 2nd by: Commissioner Hutchens to go into a closed session.
- Motion by: Commissioner Koh, 2nd by: Commissioner Hutchens to keep the contents of closed session confidential—unanimously approved & accepted.

NOTICE OF ADJOURNMENT:

- None

GOOD OF THE ORDER:

- None

ADJOURNMENT:

- Meeting adjourned at 9:14 PM

The next meeting is scheduled for Tuesday, April 14, 2020, at 7:00 PM.

Respectfully submitted,

Ralph Hutchens
Treasurer



BOARD OF POLICE COMMISSIONERS
Broadmoor Police Protection District

APRIL MEETING

WAS CANCELLED

DUE TO COVID-19



BOARD OF POLICE COMMISSIONERS
Broadmoor Police Protection District

MAY MEETING

**MINUTES WERE
NOT RECORDED
DUE TO RECORDER
DEVICE
MALFUNCTION**



BOARD OF POLICE COMMISSIONERS
Broadmoor Police Protection District

Minutes of June 9, 2020

CORRECTED COPY-SEE LAST PAGE

The meeting was called to order at 7:03 PM, by Commissioner Koh.

PRESENT:

Commissioners: Commissioner Hutchens, Commissioner James Kucharszky, Commissioner Koh, and Chief Connolly were present. There are no members of the public present.

Pledge of Allegiance.

MINUTES:

The meeting minutes of May 12, 2020 were not transcribed due to a recorder malfunction.

Correction to the Deposits from May 2020

- The State of California check for (DMV) was approved with the dollar amount of \$949.00, the amount of the check should have been \$969.00.

PUBLIC COMMENTS:

- None

TREASURER'S REPORT:

| | |
|-----------------|-----------------|
| <u>WARRANTS</u> | <u>DEPOSITS</u> |
| \$147,331.11 | \$4,774.43 |

- Motion by: Commissioner Hutchens, 2nd by: Commissioner Kucharszky to approve the warrants and deposits for June 9, 2020. –unanimously approved & accepted.

CHIEF OF POLICE REPORT:

- At the May meeting we had signed the property assessment resolution 2020/20201-01. The wrong year was within the body of the document. The county accepted the dollar amounts of the resolution, but we need to sign the revised copy of the resolution for submission

- As COVID-19 Shelter in Place started to wind down and businesses are starting to re-open, we will be re-opening our front office on June 8th
- The incident in Minneapolis has caused social unrest and we have deployed officers to assist other agencies with protests
 - Looking into security for our front office since we have glass doors
 - Spoke to property owners about blocking off parking lot entrances and chaining areas off intermittently
- Security will be put into place on June 10th for the scheduled protest happening at Daly City PD
- An insurance company in the district provided lunch for our department in support of our PD

May Stats:

| | |
|----------------------|--------|
| Total Incidents: | 639 |
| Calls for Service: | 620 |
| Total Reserve Hours: | 241 |
| | |
| Vacation hours: | 958.5 |
| Comp-time hours: | 1593.5 |

CORRESPONDENCE:

- None

OLD BUSINESS:

- First Reading of the Budget
 - Officer contributions to CalPERS was omitted

NEW BUSINESS:

- Final reading and review of the Budget
 - Typo with Chief Connolly's salary
- Motion by: Commissioner Kucharszky, 2nd by: Commissioner Hutchens to approve the Fiscal Year Budget for 2020/2021. –unanimously approved & accepted.

RESOLUTIONS:

- 2020-2020-01

CLOSED SESSION:

- None

NOTICE OF ADJOURNMENT:

- None

GOOD OF THE ORDER:

- None

ADJOURNMENT:

- Meeting adjourned at 8:36 PM

The next meeting is scheduled for Tuesday, July 14, 2020, at 7:00 PM.

Respectfully submitted,

Ralph Hutchens
Treasurer



BOARD OF POLICE COMMISSIONERS
Broadmoor Police Protection District

Minutes of July 14, 2020

The meeting was called to order at 7:00 PM, by Commissioner Koh.

PRESENT:

Commissioners: Commissioner Hutchens, Commissioner James Kucharszky, Commissioner Koh, and Chief Connolly were present. There are no members of the public present.

Pledge of Allegiance.

MINUTES:

The minutes of the June 9, 2020 commission meeting were read and approved.

No correction was necessary for the June meeting minutes. After further review we found that Commissioner Hutchens was excused from the May 2020 meeting and that there were no minutes taken due to recorder malfunction. Commissioner Hutchens was in fact present at the June 2020 meeting.

- Motion by: Commissioner Hutchens, 2nd by Commissioner Kucharszky – unanimously approved & accepted

PUBLIC COMMENTS:

- None

TREASURER'S REPORT:

| <u>WARRANTS</u> | <u>DEPOSITS</u> |
|-----------------|-----------------|
| \$80,752.06 | \$4,794.43 |

- Motion by: Commissioner Kucharszky, 2nd by: Commissioner Hutchens to approve the warrants and deposits for June 9, 2020. –unanimously approved & accepted.

CHIEF OF POLICE REPORT:

- At the May meeting we had signed the property assessment resolution 2020/20201-01. The wrong year was within the body of the document. The

June Stats:

- Demonstrations from last month have tapered down
- N. County Chief's meeting held at the Brisbane PD
 - Discussed how COVID was affecting all our departments
- The department offered testing for anti-bodies free of charge
- Seton Hospital is now housing San Quentin inmates who are in critical condition (approx. 15)
 - Correctional personnel are on site. Supervisor Canepa is arranging a meeting with myself, Chief Hensley and Interim Chief Lotti as well as the warden should there be any type of issue; we would all be responding.
 - Due to the numbers rising again we may shut down our front offices to prevent and limit exposure.
- We provided support to DCPD with a car parade protest
 - We were able to provide barricades which are on long term borrow from SFPD; in the process of obtaining more due to SMC needing additional at no cost
- Chief Connolly did not receive a 2% increase, amendments will be made to the budget.
- Still compiling PRR dated July 1, 2020.
- New carpets were installed in work room & commission room over the weekend of July 18th.
- Over-time discussion and document review by Commander Tobin
 - Commissioner Koh has requested a total of over-time per month moving forward.

Total Incidents: 790
Calls for Service: 758
Total Reserve Hours: 269

Vacation hours: 1028
Comp-time hours: 253.9

Total over-time hours worked in June: 18

CORRESPONDENCE:

- None

OLD BUSINESS:

- Second Reading of the budget

NEW BUSINESS:

- Resolution 2020/2021-02

RESOLUTIONS:

- 2020/2021-02, dated July 14, 2020
 - Election to be held on November 3, 2020 for the Election of 1 member of the Police Board of Commissioners for a full term of 4 years.
- Motion by: Commissioner Koh, 2nd by: Commissioner Hutchens to approve Resolution 2020/2021-02. –unanimously approved & accepted.

CLOSED SESSION:**BEGAN:** 7:43 PM**ENDED:** 8:45 PM

Commissioner Kucharszky was excused from the closed session due to other commitments.

- Motion by: Commissioner Koh, 2nd by: Commissioner Hutchens to keep the matters discussed in closed session private. –unanimously approved & accepted.

NOTICE OF ADJOURNMENT:

- None

GOOD OF THE ORDER:

- None

ADJOURNMENT:

- Meeting adjourned at 8:45 PM

The next meeting is scheduled for Tuesday, August 11, 2020, at 7:00 PM.

Respectfully submitted,

James Kucharszky
Treasurer



BOARD OF POLICE COMMISSIONERS

Broadmoor Police Protection District

Minutes of August 11, 2020

The meeting was called to order at 7:01 PM, by Commissioner Koh.

PRESENT:

Commissioners: Commissioner Hutchens, Commissioner James Kucharszky, Commissioner Koh, Chief Connolly, Commander Tobin, Captain Banta, and Officer Khedr were present.

Pledge of Allegiance.

MINUTES:

The minutes of the July 14, 2020 commission meeting were read and approved.

- Motion by: Commissioner Koh, 2nd by Commissioner Hutchens – unanimously approved & accepted

PUBLIC COMMENTS:

- None

TREASURER'S REPORT:

| <u>WARRANTS</u> | <u>DEPOSITS</u> |
|-----------------|-----------------|
| \$47,099.26 | \$10,081.76 |

- Motion by: Commissioner Hutchens, 2nd by: Commissioner Koh to approve the warrants and deposits for August 11, 2020. –unanimously approved & accepted.

CHIEF OF POLICE REPORT:

- The board requests to review Trial Balance sheets dating back from 2017-present.
 - The Chief suggested that our department accountant attend a future meeting to explain in detail the trial balance sheets

July Stats:

Total Incidents: 789
Calls for Service: 761
Total Reserve Hours: 313

- All Chief's meetings were cancelled for the month of July
- San Mateo County is now on the watchlist and several businesses have been shut down
 - We have again limited our front office access hours; our staff is still onsite, and this is in conjunction with other agencies within our county
- As you know some of our vehicles are older and need more maintenance
 - The reason for several invoices is due to maintenance and repairs
- Commander Tobin described in detail the reserve hours worked for the month of July
 - Due to COVID there have not been regular reserve meetings since February
 - Zoom meetings were attempted, but have not been as successful as the in-person meetings are

Vacation hours: 974
Comp-time hours: 298

Total over-time hours worked in July: 53.5 (*For extra shift coverage, court & Narcan training*)

CORRESPONDENCE:

- None

OLD BUSINESS:

- None

NEW BUSINESS:

- None

RESOLUTIONS:

- None

CLOSED SESSION:

- Personnel Matters

BEGAN: 7:45 PM

ENDED: 9:45 PM

- Motion by: Commissioner Koh, 2nd by: Commissioner Kucharszky to keep the matters discussed in closed session confidential. –unanimously approved & accepted.

NOTICE OF ADJOURNMENT:

- None

GOOD OF THE ORDER:

- None

ADJOURNMENT:

- Meeting adjourned at 9:45 PM

The next meeting is scheduled for Tuesday, September 8, 2020, at 7:00 PM.

Respectfully submitted,

James Kucharszky
Treasurer



BOARD OF POLICE COMMISSIONERS
Broadmoor Police Protection District

Minutes of August 22, 2020
SPECIAL MEETING

The meeting was called to order at 10:05 AM, by Commissioner Koh.

PRESENT:

Commissioners: Commissioner Hutchens, Commissioner James Kucharszky, Commissioner Koh, Chief Connolly, Officers, and members of the public are present.

Pledge of Allegiance.

PUBLIC COMMENTS:

- Officer Rory Logan- Made a statement on behalf of the full-time officers expressing to the Commission that they stand united 100% in support of Chief Connolly and his staff. Removing them would be detrimental and a huge step backwards for the department. Chief Connolly has been nothing but professional, supportive, and balanced during his time here.
- Officer Roger Rouse-Voiced concerns about the current allegations brought against Chief Connolly. He has thoroughly enjoyed working with the Chief and gave examples of proactive changes the Chief made to better the department.
- Jason Payne-A volunteer at the department who has worked on emergency management projects
 - Was hired by Chief Stellini as a fulltime officer
 - While at the Alameda Academy, he was told by Corporal Logan that he was going to be terminated per Interim Chief Parenti.
 - Sadly, he was never called by Chief Parenti about the reasons for his dismissal
 - In January 2020 Chief Connolly met with him to provide guidance on how to move forward with his career with a termination on his record. The Chief clarified that he was in fact not fired. Mr. Payne wanted to attend this special meeting to support and express gratitude towards Chief Connolly who took the time to mentor and guide him back to the department to serve as a volunteer.
- Captain Banta spoke as a private citizen today and wanted to make it clear that he is not being paid for attending this meeting.
 - He stated that he trusts the Commission will make the right choice when it comes to the allegations being brought against Chief Connolly being that they were the board who chose him to run the department a year ago
 - He expressed that the people who reside in Broadmoor are protected and safe by Chief Connolly serving as their Chief.

- He also let the Commission know that he feels they made the best decision in choosing Chief Connolly for this position and that they need to back their decision by standing by the Chief.
- Officer John Duncan-He feels that the department is going in the right direction finally and that the knowledge and resources that Chief Connolly has brought to our agency is extremely valuable
 - Had the Chief not implement the hiring of Per diem officers, the reserves would be called up on daily to fill shifts
 - Fulltime officers would have to work overtime as well as the command staff and it would be very costly
- Chief Connolly-Spoke about the situation at hand. He stated that this is a very emotional time because of the criminal accusations being brought against him
 - He was solicited for the position of Chief of Police by the same person who has brought allegations against him while sitting on the board as a commissioner
 - It is on record that Chief Connolly recused himself from the meeting where he was referred to the board for the Chief of Police opening
- He implored the Commissioners to do the right thing during the closed session

County Counsel (Joseph Charles) – After the closed session, the Commissioners will either go straight to adjournment or if any reportable action was taken during the closed session they will come back out to report.

CLOSED SESSION:

- CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION pursuant to Government Code section 54956.9(d)(2).
Four (4) cases.

BEGAN: 10:40 AM **ENDED:** 12:20 PM

No reportable action was taken by the board.

ADJOURNMENT:

- Meeting adjourned at 12:20 PM

The next meeting is scheduled for Tuesday, September 8, 2020, at 7:00 PM.

Respectfully submitted,

James Kucharszky
Secretary



BOARD OF POLICE COMMISSIONERS
Broadmoor Police Protection District

Minutes of September 8, 2020

The meeting was called to order at 7:01 PM, by Commissioner Koh.

PRESENT:

Commissioner Hutchens, Commissioner James Kucharszky, Commissioner Koh, Chief Connolly, Joseph Charles (County Counsel) and concerned citizens were present.

Pledge of Allegiance.

PUBLIC COMMENTS:

- Eileen Curtain- Sister of Chief Connolly
 - Growing up together, she has witnessed first-hand her brother's integrity, high morals, and standards in many situations
 - He takes his oath to serve and protect at all costs seriously
 - Do not let fear halt the progress that Chief Connolly has started to improve Broadmoor PD
- Tony Maffei-Resident
 - Remembers Chiefs of Broadmoor as far back as Chief Noonan
 - Knows Chief Connolly on a personal level
 - Has seen great character in Mike Connolly during their years of coaching children, he showed his true character on the field and taught children about respect and honor
- Patty Strum-Resident
 - Neighbor of Chief Connolly said she believes he has high standards and values. He is a good, honest man who she truly appreciates
- Jeff Orlich-Resident
 - Born and raised on Garden Lane, was a schoolteacher
 - Has not seen a Police Chief drive down his street and talk to neighbors since Ray Savage who was the first Chief of Broadmoor PD
 - He is appreciative that Chief Connolly worked with County Counsel to clean up Park Plaza; mainly homeless living on the streets, people living in their RV's, who put up built-in commodes, etc. The Chief had this all cleaned up and cleared out
 - If Chief Connolly is let, go he stated that he will work to defund this department; the old regime was no good his opinion.
 - Stated that he lost a good neighbor due to an ugly issue with former Chiefs of Broadmoor
- Marie Brizuela-Resident

- Has all the confidence in Chief Connolly and feels he has done a great job since being in this position
- Shared that Chief Connolly is very transparent and shares information with her; she trusts him explicitly

MINUTES:

- The minutes of the August 11, 2020 commission meeting were read and approved.
 - Motion by: Commissioner Koh, 2nd by Commissioner Hutchens – unanimously approved & accepted
- Victor Khedr asked Commissioner Koh during this time why a special meeting was held without people being contacted. He said that he emailed her to say he would like to speak and then found out a special meeting took place without her telling him or others about this meeting. Commissioner Koh explained that she followed the proper guidelines received by County Counsel for posting the agenda for the Special Meeting that was held.
- Syed Husain then started speaking. He felt that only a select group of people were invited to speak at the special meeting.
- Chief Connolly stated on the record that he was not involved with the scheduling of the special meeting and was not included in the closed session.
- *This interruption was made while the commission and public were reviewing previous minutes, not during the public comments. No one should be allowed to speak outside of the public comment's timeframe.*
- **The Special Meeting held on August 22, 2020 was not agendaized on the September 8th Agenda, therefore the minutes will be reviewed and approved at the October public meeting**.

TREASURER'S REPORT:

- A correction to the August deposits were reviewed and approved as \$13,614.47

| <u>WARRANTS</u> | <u>DEPOSITS</u> |
|-----------------|-----------------|
| \$65,176.00 | \$4836.51 |

- Motion by: Commissioner Hutchens, 2nd by: Commissioner Kucharszky to approve the corrected deposits from August and the warrants and deposits for September 8, 2020. –unanimously approved & accepted.

CHIEF OF POLICE REPORT:

- Broadmoor hosted the North County Chief's Meeting on September 1st
- The Chief attended the Association Chief's Meeting via zoom.
 - In 2021 smaller agencies will have to comply with the racial identity and compliance measure which was initiated in 2016
 - On vehicle stops, Officers will have to start capturing data on individuals that they stop

- They will have challenges based on cultural mandate that we will have to get accustomed to

August Stats:

Total Incidents: 789
Calls for Service: 759
Total Reserve Hours: 308

Vacation hours: 998.5
Comp-time hours: 288.65

NEW BUSINESS:

- Trial Balance Sheets
 - Binders were created for the 2017-2020 years
 - We hope to have Robyn Rose come to our next meeting to explain the Trial Balances to us in detail
- Syed Husain spoke out of turn again outside of the designated Public Comments portion of the meeting and gave his take on the pending litigations.

CLOSED SESSION:

- Pending Litigation (4 cases)

BEGAN: 7:46 PM

ENDED: 8:33 PM

No reportable action was taken out of the closed session meeting.

- Motion by: Commissioner Kucharszky, 2nd by: Commissioner Koh to keep the matters discussed in closed session private. –unanimously approved & accepted.

GOOD OF THE ORDER:

- None

ADJOURNMENT:

- Meeting adjourned at 8:34 PM

The next meeting is scheduled for Tuesday, October 13, 2020, at 7:00 PM.

Respectfully submitted,

James Kucharszky
Secretary



BOARD OF POLICE COMMISSIONERS
Broadmoor Police Protection District

Minutes of October 13, 2020

The meeting was called to order at 7:01 PM, by Commissioner Koh.

PRESENT:

Commissioner Hutchens, Commissioner Koh, Commissioner James Kucharszky, Chief Connolly, Joseph Charles (County Counsel; present via telephone) and concerned citizens were present.

Pledge of Allegiance.

PUBLIC COMMENTS:

- Commissioner Koh made an opening statement that she and the other Commissioners volunteer their time solely because of their interest in the betterment and safety of this community.
- Roger Rouse-Reserve Officer with BPD. He has been with the department for 21 years. Read statement that was also read at the August 22nd Special Meeting.
 - Voiced concern about the allegations brought against Chief Connolly and stated that he was in full support of the Chief and his staff.
- Benny Huang-Reserve Officer at BPD for almost a year. Attended this meeting to discuss the IT infrastructure of the department & Chief Connolly's initiatives to bring Broadmoor PD up to date with technology and equipment. A few of these changes have been:
 - Windows 10 upgrades for mobile cars
 - Upgrade of operating systems of all in cars and MDT units (current version was Windows 7 and reaching end of life in January 2020) which could cause a huge vulnerability to the system
 - Car camera re-vitalization – improves transparency to the public
 - Firewall upgrade project
 - Internet re-vitalization project, internet was extremely slow (switched from Wave to AT&T)
 - County CAD project
 - New Vehicles for Command Staff; updated w/ technology
 - Body camera program, acquired body cams by donation
 - Network storage for data from body cameras
- Patrick Tobin-Commander of BPD
 - Addressed the defamation in press release
 - Relayed that false information was given to the publication
 - Feels his family has been harassed by some of Reserve Officers who volunteer at BPD

- Several searches of his wife's social media accounts that list "Broadmoor Police User"
- Larry Murray-Resident
 - In the last year he has had to contact the PD four times. Each time he has received top notch and very professional service
- Tony Madrone-Resident
 - Concerned that Reserves are trying to run the PD and he is not happy with the situation that was in the press release
- Anthony Roy-Resident
 - He has heard nothing but positive comments about Chief Connolly from other members of the community
- Victor Khedr-Expressed his unhappiness about the department and feels that retaliatory actions have been taken against him
- Joe Fisher-Resident
 - Shared that he has worked with both Chief Connolly and Commander Tobin. He spoke to their characters and how he feels safe with Chief Connolly & Commander Tobin running his neighborhood police department
- Rory Logan-Detective
 - Expressed support from the full-time Officers of Chief Connolly and his Administrative staff
- Gabe Carriel-Full-time Officer & Current POA President
 - Said he feels he has grown and learned a lot from Chief Connolly and his staff within this past year
 - Expressed his overall support of the Chief
- Richard Bonnoni-Resident
 - Expressed his concern with the Commissioner's involvement with internal investigations within the PD. Based on his professional experience and understanding, the Commission does not involve themselves with any type of internal investigations of the police department
 - Stated that he feels serving as a reserve is a privilege, not a right!
- Jeff Orlich-Resident
 - Read accusations against Chief Connolly and felt that they were unfounded
 - Spoke about former Chiefs of Broadmoor and their lack of professional experience
- John Armfield-Resident
 - Expressed concern about what is happening. He only knows the Chief by reputation and the action taken in addressing long standing issues in the District that have been ignored by former Chiefs
 - Community Policing
 - Homeless issue on Park Plaza Dr.
 - Sidewalk parking issues
- Marie Brizuela-Resident
 - Expressed her feelings about Chief Connolly; feels he has done a good job in this position, he is open, transparent, and always returns her calls
- John Duncan-Reserve Officer
 - Spoke on behalf of Chief Connolly and feels that the department is moving in the right direction

MINUTES:

- The special meeting minutes of the August 22, 2020 were read and approved with the correction of James listed as Secretary, not Treasurer.
 - Motion by: Commissioner Koh, 2nd by Commissioner Hutchens – unanimously approved & accepted
- The meeting minutes of September 8, 2020 were read and approved with the correction of James listed as Secretary, not Treasurer and with the correction of public comment from Worlich to Orlich.
 - Motion by: Commissioner Koh, 2nd by Commissioner Kucharszky – unanimously approved & accepted

TREASURER’S REPORT:

| | |
|-----------------|-----------------|
| <u>WARRANTS</u> | <u>DEPOSITS</u> |
| \$131,889.39 | \$11,950.94 |

- Motion by: Commissioner Kucharszky, 2nd by: Commissioner Hutchens to approve the warrants and deposits for September 8, 2020. –unanimously approved & accepted.

CHIEF OF POLICE REPORT:

- Broadmoor hosted the North County Chief’s Meeting on 9/1
- Chief’s Association meeting via zoom, no significant issues
 - AB953
- Several Invoices for vehicle upkeep
- Working on technology so we can have others attend these meetings via Zoom
- Donated body worn camera policy is in development
 - Data Storage solution costs were not affordable in the past

September Stats:

| | |
|----------------------|-------|
| Total Incidents: | 783 |
| Calls for Service: | 772 |
| Total Reserve Hours: | 218.5 |

| | |
|------------------|-----|
| Vacation hours: | 906 |
| Comp-time hours: | 228 |
| OT hours: | |

OLD BUSINESS:

- Review of Trial Balance Sheets
 - Commissioner Koh reached out to county has not been able to review; wants to touch base with Robyn Rose first but scheduling has been an issue
- MOU-temporary 1-year contract
 - Signed by Commissioners

CLOSED SESSION:

- Pending Litigation (4 cases)

BEGAN: 8:06 PM**ENDED:** 9:47 PM

The closed session was reserved for only the Commissioners and County Counsel – Joseph Charles and Paul A. Okada (Chief Deputy County Counsel of San Mateo County) Chief Connolly was not included in the closed session and no members from the public were present. When the meeting re-convened Chief Connolly returned to the room.

No decision was made, and no reportable action was taken out of the closed session meeting.

- Motion by: Commissioner Kucharszky, 2nd by: Commissioner Koh to keep the matters discussed in closed session private. –unanimously approved & accepted.

GOOD OF THE ORDER:

- None

ADJOURNMENT:

- Meeting adjourned at 9:48 PM

The next meeting is scheduled for Tuesday, November 10, 2020, at 7:00 PM.

Respectfully submitted,

James Kucharszky
Secretary



BOARD OF POLICE COMMISSIONERS
Broadmoor Police Protection District

Minutes of October 19, 2020
SPECIAL MEETING

The meeting was called to order at 7:05 PM, by Commissioner Koh.

PRESENT:

Commissioners: Commissioner Hutchens, Commissioner James Kucharszky, Commissioner Koh, Chief Connolly, Officers, and members of the public are present.

Pledge of Allegiance.

PUBLIC COMMENTS:

- Officer Dr. Nate Johnson-

July this year became a Police Officer at Broadmoor encouraged to apply and recommended to apply by others. Has been enjoying his time here thus far. He is here tonight because certain individuals in this PD have decided to, in their quest for personal gain, conduct themselves in ways that embarrass individuals, this department, this commission, this city, and themselves. The residents and our colleagues are due an explanation.

Born and raised in SF, became a police officer in the 70's, 15 years US Army, Soldier of the year award, youngest to be sworn in as a PO and Police Chief, first African-American to become a Police Chief in Sonoma Co., first and only person to hold the position of Chief of largest four year institution in the US. He would never hurt his stepson. Many other political situations happening at the time of this incident.

He retired on August 1, 2017 with full honors and full pension. Now here we are being dragged through mud by those who are supposed to be on the same team. He is concerned about his colleagues and this department, not himself.

- Officer Khedr-

Does not matter how nice a person is what matters is if the law was broken and if the law was broken the right thing needs to be done.

Commissioner Koh reassured the public that the Commissioners are taking their positions and these matters seriously. Many hours are dedicated into this and they would like to restore peace and see Broadmoor Police Department sustainable for the future of our community.

CLOSED SESSION:

1. RECONSIDERATION OF ITEMS DISCUSSED DURING JULY 14, 2020 CLOSED SESSION

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

BEGAN: 7:17 PM **ENDED:** 8:58 PM

No reportable action was taken by the board.

ADJOURNMENT:

- Meeting adjourned at 9:00 PM

The next meeting is scheduled for Tuesday, November 10, at 7:00 PM.

Respectfully submitted,

James Kucharszky
Secretary



BOARD OF POLICE COMMISSIONERS
Broadmoor Police Protection District

Minutes of November 17, 2020

The meeting was called to order at 7:02 PM, by Commissioner Kucharszky

PRESENT:

Commissioners: Commissioner Hutchens, Commissioner Kucharszky, Chief Connolly, members of the public are present. Commissioner Sylvia Koh is excused.

Pledge of Allegiance.

Chief Connolly read to attendees Commissioner Koh's resignation letter, effective November 13, 2020.

MINUTES:

The minutes of the October 13, 2020, and the Special October 19, 2020 commission meetings were approved as submitted.

- Motion by: Commissioner Hutchens, 2nd by Commissioner Kucharszky – unanimously approved & accepted.

PUBLIC COMMENTS:

- None

TREASURER'S REPORT:

| | |
|-----------------|-----------------|
| <u>WARRANTS</u> | <u>DEPOSITS</u> |
| \$85,724.64 | \$78,185.38 |

- Motion by: Commissioner Kucharszky, 2nd by: Commissioner Hutchens to approve the warrants and deposits for November 17, 2020. –unanimously approved & accepted.

CHIEF OF POLICE REPORT:

October Stats:

Total Incidents: 882
Calls for Service: 853
Total Reserve Hours: 180.5

Vacation hours: 982.5
Comp-time hours: 231.65

Total hours continue to trend down (see spreadsheet from Comm. Tobin)

- CWI Zoom attendance Nov. 2nd
- Attended both North County Chief's Meeting and the Chief's Association Meeting, Nov 3 and 4- both held discussions on impact of Covid, and Police procedures on running DL's and giving personal information over the radio. This creates a serious issue in which members of the public can potentially gain access to said information. Policies are being reviewed which avoid encrypted radio channels as this is very expensive proposition. State came up with a remedy and is working with the County Communications on a solution.
- Vehicle repair overview explained expenditures
- Received a donation of eight car cameras from UCPD. Regarding body cams we have a software solution worked out.
- Three areas of concern of command level classes: Weapons, Budget and Fiscal issues, and Evidence and Property. We have begun the undertaking of judicating property and evidence by Sgt. Nelson and Sgt. Daniele. They have reviewed over 200 cases/incidents, 250 pieces of evidence. These items were sent to DA and approved. Sgt. Nelson, Sgt. Daniele, Captain Banta and myself took these items to an undisclosed location and they were destroyed 11/17/20. Very troubling that this evidence goes back to 2003-2016. We are eradicating this problem; anticipated conclusion by the end of the first quarter 2021.

CORRESPONDENCE:

- None

OLD BUSINESS:

NEW BUSINESS:

- Quarterly Trial Balance Sheets – Available from Robyn Rose if needed. Commissioner Kucharszky tabled this discussion

Motion made by Commissioner Kucharszky for accepting the contract with Ruebens; 2nd by Commissioner Hutchens.

Motion made by Commissioner Kucharszky to uncap the \$25,000 limitation for now; 2nd by Commissioner Hutchens.

Chief Connolly stated the Vacancy for Commissioner Koh's position is a process to be implemented. Announcement will be made when process begins.

RESOLUTIONS:

- None

CLOSED SESSION:

- Started: 7:18 PM Ended: 8:02 PM

NOTICE OF ADJOURNMENT:

- None

GOOD OF THE ORDER:

- None

ADJOURNMENT:

- Meeting adjourned at 8:03 PM
- Motion to adjourn by Commissioner Kucharszky; 2nd by Commissioner Hutchens

The next meeting is scheduled for Tuesday, December 8, 2020, at 7:00 PM.

Respectfully submitted,

James Kucharszky
Secretary



BOARD OF POLICE COMMISSIONERS
Broadmoor Police Protection District

Minutes of December 7, 2020

SPECIAL MEETING

The meeting was called to order at 7:00PM, by Commissioner Kucharszky

PRESENT:

Commissioners: Commissioner Hutchens, Commissioner James Kucharszky, Chief Connolly, Greg Rubens

Pledge of Allegiance.

PUBLIC COMMENTS:

- Steve Rettinger-current position Volunteer Background Investigator; has been a 1998 as a Reserve, Per Diem, FT Officer for Broadmoor. Has the utmost respect for the current management team at Broadmoor, likes the direction of the Department and good management as well. Per Diem Officers are very seasoned and professional and sees a more stable schedule as well. He likes the improvements being made by Chief Connolly. Supportive of Chief Connolly.
- Syed Husain – Reserve Officer: last several meetings have been a parade of people not on the agenda; Response from Greg Rubens: Public Comments is for any topic the public wishes to talk about for two minutes
- Bryan Noble-Reserve Officer: been with Broadmoor 2004: Pleased with the direction of the Department; Chief has been very inclusive of the Reserves, is impressed with the Chiefs experience. Supports Chief Connolly.
- Eric Eaton – Reserve Officer for 30 years (1990) at Broadmoor: Very supportive of Chief Connolly. Good leadership qualities, with a plan, pro-military, has ideas, brought experience, brought each employee in one on one, one of the only Chief's to do that, very appreciative of Chief. He fully supports Chief Connolly.
- John Duncan-employed at Broadmoor since 1980: While he was a Police Chief at Ione, Ca. he was also a Reserve at Broadmoor. Supports direction of department provided under leadership of current Chief.
- Marie Brizuela: Current Chief's leadership has been wonderful for the people of Broadmoor.

CORRESPONDENCE:

Chief Connolly read official correspondence:

Read an Official letter from Mark Church, Chief of Elections Officer, Certified November 3rd General Election Commissioner James Kucharszky who did win his election and is a Commissioner for the next four years.

Presented the Pending Vacancy Notice for District Commissioner and read aloud.

Commendation Letter from San Bruno Police Chief Ryan Johansen on behalf of Officer Jimmy Nguyen for his exemplary performance.

Read Thank You Letter from Colma Police Chief Robert Lotti regarding National Night Out.

Commissioner Kucharszky read Commendation Letters in support of Chief Connolly from:

Frances Garese-Fuhrman

Karen Malliaras

Gina Perdomo-Rothman

Stephen O’Kane

Daniel J. Linehan

John Duncan: regarding Closed Session Agendized Item 3300 of the Government Code specifies rights; Response from Greg Rubens wording is from Safe Harbor language Act, aware of Govt Code 3300 and will be in full compliance with that.

Maria Brizuela: agenda does not need a name; only what action may be.

CLOSED SESSION:

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
 - a. Significant exposure to litigation pursuant to Government Code 54956.9(d)(2) Two (2) cases.
 - b. Public Employee discipline or dismissal (Government Code Section 54957(b))

BEGAN: 7:32 PM

ENDED: 8:22p PM

No reportable action was taken by the board.

ADJOURNMENT:

- Meeting adjourned at 8:24 PM

The next meeting is scheduled for January 12, at 7:00 PM.

Respectfully submitted,

James Kucharszky
Secretary