



**NOTICE OF REGULAR MEETING OF THE
BOARD OF POLICE COMMISSIONERS OF THE
BROADMOOR POLICE PROTECTION DISTRICT**

The regular October 2024 meeting of the
Board of Police Commissioners will be held on

Tuesday, October 8, 2024, at 7:00 p.m.

**Broadmoor Police Department
388 Eighty-Eighth Street
Broadmoor Village, California**

**NO ANIMALS EXCEPT REGISTERED SERVICE ANIMALS
WILL PERMITTED IN THE MEETING ROOM**

**RULES OF ORDER AND DECORUM SET FORTH
IN RESOLUTION 2022/23-07 WILL BE ENFORCED**



BROADMOOR COMMISSIONERS
Hon. James Kucharszky
Hon. Ralph Hutchens
Hon. Marie Brizuela

A G E N D A

REGULAR MEETING

Meeting to be held:

Tuesday October 8, 2024, at 7:00 p.m.

**Broadmoor Police Department
388 Eighty-Eighth Street
Broadmoor, Vlg., California**

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting should contact Lisa Hernandez [Administrative Assistant of the Police Department] at least 2 working days before the meeting at (650) 755-3840 and/or lhernandez@pd.broadmoor.ca.us. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical-based products.

**NO ANIMALS EXCEPT REGISTERED SERVICE ANIMALS
WILL PERMITTED IN THE MEETING ROOM**

**RULES OF ORDER AND DECORUM SET FORTH
IN RESOLUTION 2022/23-07 WILL BE ENFORCED**

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL

8. **ADJOURNMENT**

Motion to adjourn.

POSTED AT: WWW.BROADMOORPOLICE.COM
BROADMOOR POLICE DEPARTMENT
COLMA FIRE DEPARTMENT
BROADMOOR COMMUNITY CENTER

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

BROADMOOR POLICE PROTECTION DISTRICT
OFFICE OF THE CHIEF OF POLICE / DISTRICT MANAGER
STAFF REPORT

---ooOoo---

DATE: October 8, 2024

TO : Hon . James Kucharszky, Ralph Hutchens and Marie Brizuela

FROM: Paul M. Davis, District Counsel

RE : Proposal to adopt Resolution approving Reserve Officer Unit

INTRODUCTION

The District's Reserve Officer Unit was decommissioned and disbanded a few years ago by the police chief at the time because it was not functioning efficiently or in the best interest of the District.

The current Chief, Chief Connolly, along with staff have come up with a plan to reform and reestablish the Reserve Officer Unit and have begun a recruiting process.

DISCUSSION

The Chief of Police has appointed Sergeant Gamboa as the Reserve Coordinator to oversee the operation of a new Reserve Officer Unit. Sergeant Gamboa has many years of experience, including significant involvement in and with the state's Commission on Peace Officer Standards and Training.

Penal Code §830.6 allows the District to appoint reserve police officers. Penal Code §830.6(a)(2) requires the District to adopt a Resolution for the appointment of Reserve Police Officers appointed pursuant to that statute. The attached [proposed] form of Resolution will comply with that statute.

The [proposed] Resolution will also reaffirm and ratify the Chief's reestablishment of the Reserve Officer Unit.

RECOMMENDATION

I propose that the attached [proposed] Resolution be passed and adopted effective forthwith.

--END--

BROADMOOR POLICE PROTECTION DISTRICT

BOARD OF POLICE COMMISSIONERS

RESOLUTION No. 2024/25-XX

A RESOLUTION REESTABLISHING THE POLICE RESERVE UNIT AND AUTHORIZING THE CHIEF OF POLICE TO MAKE RESERVE POLICE OFFICER APPOINTMENTS PURSUANT TO PENAL CODE §§830.6(a)(1) and 830.6(a)(2)

WHEREAS, since the inception of the District in 1948 the use of volunteers various positions to provide assistance in a variety of capacities to the full-time and part-time employees of the District has been the backbone of the workforce enhancing the level of service the District offers its residents; and,

WHEREAS, among those volunteers has been Reserve Police Officers who have provided invaluable law enforcement and related duties to the District; and,

WHEREAS, a few years ago it became necessary to disband the Reserve Officer Unit of the District and release all personnel serving as Reserve Police Officers; and,

WHEREAS, the Chief of Police / District Manager has determined that reestablishment of the Reserve Officer Unit of the District can be accomplished in a manner that will very beneficial and to once provide great benefits to the District and the residents it serves.

NOW, THEREFORE;

BE IT HEREBY RESOLVED THAT the Reserve Officer Unit of the District has been reestablished and reconstituted by the Chief of Police / District Manager, and that such action is hereby approved and ratified. The Unit shall be under the direct control and command of the Chief of Police / District manager and any subordinate employee of the District that the Chief of Police / District Manager may designate and appoint for such purpose;

BE IT FURTHER HEREBY RESOLVED THAT the Chief of Police / District Manager may hire persons who qualify as Level I, Level II or Level III Reserve Officers, and shall appoint such persons as Reserve Police Officers pursuant to Penal Code §830.6(a) at the Level the Chief of Police / District Manager in his or her sole discretion shall determine that is consistent with their level of training as prescribed by Penal Code §832.6, 11 CCR §1007, and P.O.S.T. Administrative Manual §1007;

BE IT FURTHER HEREBY RESOLVED THAT those persons who qualify for appointment as Level I Reserve Police Officers pursuant to Penal Code §832.6(a) may, in the sole discretion of the Chief of Police / District Manager, be appointed either as (i) Level I Reserve Police Officers pursuant to Penal Code §830.6(a)(1) referred to in the P.O.S.T. Administrative Manual as "non-designated Level I Reserve Officer" or as (ii) Level I Reserve Police Officers pursuant to Penal Code §830.6(a)(2) referred to in the P.O.S.T Administrative Manual as "designated Level I Reserve Officer;

BE IT FURTHER HEREBY RESOLVED THAT the Chief of Police / District Manager in his or her sole discretion may appoint any qualified Reserve Police Officer at a Level lower than the Level that he or she may legally qualify for appointment;

BE IT FURTHER HEREBY RESOLVED THAT, as the appointing authority, the District intends that this Resolution conform to the provisions and meet the requirements of Penal Code §830.6(a)(2). The Chief of Police / District Manager is hereby authorized and empowered to appoint designated Level I Reserve Police Officers individually or by class pursuant to the provisions of Penal Code §830.6(a)(2);

BE IT FURTHER HEREBY RESOLVED THAT all Reserve Police Officers of the District shall serve at the pleasure of the Chief of Police / District manager and they shall serve without any form of compensation or benefits.

DONE in OPEN SESSION this Eighth Day of October 2024.

Ayes:

Noes:

Abstain / Absent:

Attest:

Michael P. Connolly
Interim Chief of Police / District Manager

Hon. James Kucharszky, Chair

Broadmoor Police Department
Warrants Report General Fund - October 2024

	Num	Date	Name	Memo/Description	Account	Amount
SMCO - General Fund Cash						
	9057	08/14/2024	Chase Card Services		5199a-General	-\$ 11,543.54
	9058	08/20/2024	BERKSHIRE HATHAWAY	DUE 09/01/24	6731-INSURANCE NON MEDICAL AND EDD	-\$ 6,576.00
	9059	08/20/2024	Sharp Business Systems	INV 82929779 COPIER	5478-GENERAL CONTRACT MAINTENANCE	-\$ 291.56
	9060	08/20/2024	LexisNexis	INV 20240731	5876-OTHER PROFESSIONAL SERVICE	-\$ 200.00
	9061	08/20/2024	Davis Law Firm	JUNE JULY FEES	5341-LEGAL NOTICES	-\$ 15,972.87
	9062	08/20/2024	PG&E	INV DUE 08/26/24	5638-OTHER UTILITY & FACILITY EXPENSE	-\$ 1,569.34
	9063	08/20/2024	Central Self Storage	SEPT CAM CHARGES	5638-OTHER UTILITY & FACILITY EXPENSE	-\$ 453.25
	9064	08/20/2024	Central Self Storage	SEPT RENT	5638-OTHER UTILITY & FACILITY EXPENSE	-\$ 454.00
	9065	08/20/2024	Wellings & Co.	INV 2181 Q2 TAX RPT	6731-INSURANCE NON MEDICAL AND EDD	-\$ 500.00
	9066	08/20/2024	DBA FINANCIAL, INC	#*****1425 DUE 09/1/24	6731-INSURANCE NON MEDICAL AND EDD	-\$ 44,025.96
	9067	08/20/2024	Kaiser Foundation Health Plan	INV 900388774063	4413 KAISER HEALTH INSURANCE	-\$ 7,628.34
	9068	08/20/2024	STATE COMPENSATION INSURANCE FUND	INV 1002370483 DUE 08/27/24	6731-INSURANCE NON MEDICAL AND EDD	-\$ 3,369.41
	9069	08/20/2024	AT&T-Calnet	INV 22059283 DUE 09/3/24	5638-OTHER UTILITY & FACILITY EXPENSE	-\$ 337.66
	9070	08/20/2024	Cintas	INV 8406970380 DUE 09/08/24	5876-OTHER PROFESSIONAL SERVICE	-\$ 78.74
	9071	08/20/2024	Daly City Auto Repair	INV 103017, 103043, 103067	5455-VEHICLE AND EQUIP REPAIRS	-\$ 1,180.95
	9072	08/20/2024	Wave	INV 1229949201 AND 103745901 - 0010964	5638-OTHER UTILITY & FACILITY EXPENSE	-\$ 628.79
	9073	08/20/2024	Sharp Electronics Corporation	INV 9004936129/9004940824	5478-GENERAL CONTRACT MAINTENANCE	-\$ 606.03
	9074	08/20/2024	Bay Contract Maintenance, Inc.	INV 32088 AUGUST	5156-OTHER HOUSEHOLD EXPENSE	-\$ 526.11
	9075	08/20/2024	NevTec	INV 40174/40072	5858-OUTSIDE PROF CONTRACT SERV	-\$ 4,393.18
	9076	08/20/2024	NBS	INV 202408-2810	5876-OTHER PROFESSIONAL SERVICE	-\$ 1,000.00
	9077	08/20/2024	County of San Mateo-LAFCO	BROADMOOR DISTRICT SHARE	5331-PROFESSIONAL MEMBERSHIPS	-\$ 1,996.00
	9078	08/20/2024	AT&T Mobility-FirstNet	INV 08102024 DUE 08/25/24	5638-OTHER UTILITY & FACILITY EXPENSE	-\$ 463.28
	9079	08/20/2024	San Diego Police Equipment Co.	INV 662351	5201 - AMMUNITION EXPENSES	-\$ 563.83
	9080	08/20/2024	Productive Printing	INV 37720	5199 - OFFICE EXPENSE (new)	-\$ 885.34
	9081	08/20/2024	County of San Mateo Forensic Lab	INV 104616 DUE 08/30/24	5858-OUTSIDE PROF CONTRACT SERV	-\$ 205.00
	9082	08/20/2024	Flyers Energy, LLC	18783 TOTAL	5416-FUEL AND LUBRICATION	-\$ 596.46
	9083	09/03/2024	NevTec	INV 40326 - SEPT	5858-OUTSIDE PROF CONTRACT SERV	-\$ 4,487.50
	9084	09/03/2024	Flyers Energy, LLC	INV 3968897 DUE 09/14/24	5416-FUEL AND LUBRICATION	-\$ 1,189.86
	9085	09/03/2024	County of San Mateo Forensic Lab	INV 104631 FLAT FEE	5858-OUTSIDE PROF CONTRACT SERV	-\$ 1,507.42
	9086	09/03/2024	County of San Mateo, PSC	INV MSS 25-01 FY 24/25 1Q	5858-OUTSIDE PROF CONTRACT SERV	-\$ 1,367.75
	9087	09/03/2024	County of San Mateo ISD	INV 12407 JULY	5858-OUTSIDE PROF CONTRACT SERV	-\$ 82.25
	9088	09/03/2024	Porter Scott	INV 175177	5341-LEGAL NOTICES	-\$ 50.00
	9089	09/03/2024	NBS	INV 202408-2898 SPECIAL TAX	5876-OTHER PROFESSIONAL SERVICE	-\$ 822.94
	9090	09/12/2024	County of San Mateo Forensic Lab	INV 104577 AND 104557 STOP PYMT ORIG CKS	5858-OUTSIDE PROF CONTRACT SERV	-\$ 410.00
	9091	09/12/2024	SAN MATEO COUNTY NARCOTICS TASK FORCE	JOINT POWERS AGREEMENT FY24/25	5331-PROFESSIONAL MEMBERSHIPS	-\$ 4,625.00
	9092	09/12/2024	California Police Chiefs Association	2024-2025 CPCA DUES	5331-PROFESSIONAL MEMBERSHIPS	-\$ 210.00
	9093	09/12/2024	Chase Card Services		5199a-General	-\$ 5,499.83
	9094	09/18/2024	LC Action Police Supply	INV 468902	5121-UNIFORMS AND SAFETY EQUIP	-\$ 1,012.78
	9095	09/18/2024	County of San Mateo Forensic Lab	INV 104654 DUE 09/30/24	5858-OUTSIDE PROF CONTRACT SERV	-\$ 410.00
	9096	09/18/2024	Central Self Storage	RENT OCT	5638-OTHER UTILITY & FACILITY EXPENSE	-\$ 454.00
	9097	09/18/2024	Central Self Storage	CAM CHARGES	5638-OTHER UTILITY & FACILITY EXPENSE	-\$ 453.25
	9098	09/18/2024	NevTec	INV 40489 SSL CERT	5858-OUTSIDE PROF CONTRACT SERV	-\$ 135.98
	9099	09/18/2024	Bay Contract Maintenance, Inc.	INV 32185 SEPT FEES	5156-OTHER HOUSEHOLD EXPENSE	-\$ 526.11
	9100	09/18/2024	Daly City/Colma Chamber of Commerce	INV 10098	5331-PROFESSIONAL MEMBERSHIPS	-\$ 115.00
	9101	09/18/2024	Sharp Business Systems	Inv 83022816 Copier Lease	5478-GENERAL CONTRACT MAINTENANCE	-\$ 291.56
	9102	09/18/2024	BERKSHIRE HATHAWAY	DUE 10/01/24	6731-INSURANCE NON MEDICAL AND EDD	-\$ 3,292.00
	9103	09/18/2024	Wave	NETWORK SVCS	5638-OTHER UTILITY & FACILITY EXPENSE	-\$ 419.98
	9104	09/18/2024	Wave	INTERNET DUE 09/23	5638-OTHER UTILITY & FACILITY EXPENSE	-\$ 208.84
	9105	09/18/2024	Kaiser Foundation Health Plan	OCT DUE 09/25/24	4413 KAISER HEALTH INSURANCE	-\$ 7,628.34
	9106	09/18/2024	AT&T-Calnet	INV 22206970	5638-OTHER UTILITY & FACILITY EXPENSE	-\$ 348.24

	9107	09/18/2024	TEA	INV 48977	5424-RADIO EQUIPMENT	-\$ 180.00	
	9108	09/18/2024	LexisNexis	AUG FEES	5876-OTHER PROFESSIONAL SERVICE	-\$ 200.00	
	9109	09/18/2024	PG&E	DUE 09/23/24	5638-OTHER UTILITY & FACILITY EXPENSE	-\$ 1,577.07	
	9110	09/18/2024	AT&T Mobility-FirstNet	INV 09102024 WIRELESS	5638-OTHER UTILITY & FACILITY EXPENSE	-\$ 463.28	
	9111	09/18/2024	Dunnigan Psychological	INV 1866	5876-OTHER PROFESSIONAL SERVICE	-\$ 625.00	
	9112	09/18/2024	Flyers Energy, LLC	INV 3983372	5416-FUEL AND LUBRICATION	-\$ 975.73	
	9113	09/18/2024	City of Daly City	CUST # 116463 DUE 09/24/24	5638-OTHER UTILITY & FACILITY EXPENSE	-\$ 125.96	
	9114	09/18/2024	Davis Law Firm	AUGUST LEGAL	5341-LEGAL NOTICES	-\$ 4,983.95	
	9115	09/18/2024	BEST BEST AND KRIEGER	SVCS THROUGH 07/01/24 INV 1004304	5341-LEGAL NOTICES	-\$ 1,955.00	
	9116	09/18/2024	STATE COMPENSATION INSURANCE FUND	INV 1002370484 SEPT	6731-INSURANCE NON MEDICAL AND EDD	-\$ 3,369.41	
	9117	09/18/2024	Experian	INV 69026 AUG	5876-OTHER PROFESSIONAL SERVICE	-\$ 200.00	
	9118	09/18/2024	Daly City Auto Repair	INV 103298, 103388	5455-VEHICLE AND EQUIP REPAIRS	-\$ 269.97	
	9119	09/18/2024	Ninnescah Valley Bank	TAHOE LEASE DUE 10/01	7311-FIXED ASSETS - EQUIPMENT	-\$ 926.55	
	9120	09/18/2024	NBS	INV 202409-3040	5876-OTHER PROFESSIONAL SERVICE	-\$ 7,500.00	
	9121	09/18/2024	DBA FINANCIAL, INC	DUE 10/01/24 #3 OF 10	6731-INSURANCE NON MEDICAL AND EDD	-\$ 44,025.96	
	9122	10/01/2024	Regional Public Safety Training Center	TRAINING COST/DAVIS, M.	5500-PROF EMP EXPENSE REIMBURSEMENT & TRAINING	-\$ 106.50	
	9123	10/01/2024	Royal Auto Body & Repair Center, Inc.	WATER PUMP, XFER CASE	5455-VEHICLE AND EQUIP REPAIRS	-\$ 1,960.81	
	9124	10/01/2024	Flyers Energy, LLC	FUEL	5416-FUEL AND LUBRICATION	-\$ 1,131.62	
	9125	10/01/2024	County of San Mateo ISD	AUGUST 2024	5858-OUTSIDE PROF CONTRACT SERV	-\$ 82.25	
	9126	10/01/2024	Bay Contract Maintenance, Inc.	SUPPLIES SEPT	5156-OTHER HOUSEHOLD EXPENSE	-\$ 82.03	
	9127	10/01/2024	BEST BEST AND KRIEGER	1007060	5341-LEGAL NOTICES	-\$ 255.00	
	9128	10/01/2024	Sharp Business Systems	PROP TAX ADMIN FEE	5478-GENERAL CONTRACT MAINTENANCE	-\$ 45.28	
	9129	10/01/2024	NevTec	SERV AGREEMENT OCT	5858-OUTSIDE PROF CONTRACT SERV	-\$ 4,465.50	
	Total for SMCO - General Fund Cash						-\$ 217,101.14
Accrual Basis Tuesday, October 01, 2024 08:54 PM GMTZ							

Broadmoor Police Department						
Warrants Report Petty Cash Fund - October 2024						
	Num	Date	Name	Memo/Description	Account	Amount
Petty Cash - Chase						
	4907	08/13/2024	Roger Rouse		5199a-General	-\$ 348.53
	4908	08/13/2024	SAMIR ABULHAN	Voided	5199a-General	\$ 0.00
	4909	08/14/2024	Gabriel Carriel		5838-MISC EMP EXPENSE REIMBURSE & TRAINING	-\$ 2,286.24
	4910	08/14/2024	MICHAEL DAVIS		5838-MISC EMP EXPENSE REIMBURSE & TRAINING	-\$ 348.00
	4911	08/19/2024	TEA	INV 48932	5424-RADIO EQUIPMENT	-\$ 180.00
	4912	08/19/2024	Experian	JULY MINIMUM	5876-OTHER PROFESSIONAL SERVICE	-\$ 200.00
	4913	08/19/2024	AAA Smart Home	AUGUST FEES	5478-GENERAL CONTRACT MAINTENANCE	-\$ 34.00
	4914	08/19/2024	Ninnescah Valley Bank	TAHOE PAYMENT 15	7311-FIXED ASSETS - EQUIPMENT	-\$ 926.55
	4915	08/19/2024	Alison Drake	RECORDS/DISPATCH APPREC. LUNCH	5838-MISC EMP EXPENSE REIMBURSE & TRAINING	-\$ 50.00
	4916	08/19/2024	LC Action Police Supply	SABRE CROSSFIRE	5201 - AMMUNITION EXPENSES	-\$ 190.31
	4917	08/19/2024	Royal Auto Body & Repair Center, Inc.	11 DETAILED	5455-VEHICLE AND EQUIP REPAIRS	-\$ 300.00
	4918	08/27/2024	South Bay Regional Public Safety Trng.	BAM L3#68 - A. MEW BROADMOOR	5838-MISC EMP EXPENSE REIMBURSE & TRAINING	-\$ 839.00
	4919	08/27/2024	Robyn Rose	EIGHT HOURS + TRAVEL	5876-OTHER PROFESSIONAL SERVICE	-\$ 460.00
	4921	09/16/2024	Guy Reimche	REIMBURSE STREAMLIGHTS	5455-VEHICLE AND EQUIP REPAIRS	-\$ 25.60
	4922	09/16/2024	MILLBRAE LOCK	KEYS	5199e-Small Equipment	-\$ 111.45
	4923	09/16/2024	SMCPCSA	LUNCHEON X 3BROADMOOR PD	5199c-Meals	-\$ 225.00
	4920	09/16/2024		Voided		\$ 0.00
	4924	10/01/2024	STREAMLIGHT	INV 2038000	5455-VEHICLE AND EQUIP REPAIRS	-\$ 375.00
	4925	10/01/2024	Sharp Electronics Corporation	INV 9004976310	5478-GENERAL CONTRACT MAINTENANCE	-\$ 24.50
	4926	10/01/2024	AAA Smart Home	INV 8827458 ALARM SYSTEM SEPT	5478-GENERAL CONTRACT MAINTENANCE	-\$ 34.20
		10/01/2024	Sharp Electronics Corporation		5478-GENERAL CONTRACT MAINTENANCE	\$ 0.00
Total for Petty Cash - Chase						-\$ 6,958.38
Accrual Basis Tuesday, October 01, 2024 08:51 PM GMTZ						

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PAUL M. DAVIS
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TELEPHONE: (415) 884-2555

PAUL M. DAVIS
ALSO ADMITTED IN THE
DISTRICT OF COLUMBIA
AND THE
STATE OF WASHINGTON

October 2, 2024

BY EMAIL ONLY
andreameghanhall@gmail.com

Andrea Meghan Hall
1843 Sweetwood Drive
Broadmoor Vlg., California 94015

In re: Response to Letter of August 14, 2024

Dear Ms. Hall:

This is the District's response to your letter of August 14, 2024. In your letter you set forth myriad assertions why you feel that Measure I, which will appear on the General Election Ballot on November 5, 2024, is not valid. The District disagrees with your opinions, assertions, analyses, and conclusions. Likewise, the District disagrees with your opinion and assertion that the Chairman violated the Brown Act at the meeting of the Police Commission on July 9, 2024.

I was the author of Measure I, which is the product of substantial legal research and consultation with experts in the field of special districts and special parcel taxes. Measure I was unanimously approved by the Police Commission for placement on the Ballot; therefore, that Measure will be before the voters for their consideration at the General Election on November 5, 2024.

Sincerely,

BROADMOOR POLICE PROTECTION
DISTRICT

Paul M. Davis (e-signature)

Paul M. Davis
District Counsel

cc: Police Commission (with public packet for meeting on October 8, 2024)
Michael P. Connolly (Interim Chief of Police and District Manager)